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|  |  | **FORM NO.: SS05**  **STORE/IN/TV/No. \_\_\_\_\_\_\_\_\_\_\_\_**  **Financial Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **(To be filled by Store Assistant)** |
| **भण्डार स्थानांतरण पत्र**  **STORES TRANSFER VOUCHER**  (For Transfer of Equipment from One Custodian/Department/ Section to other Custodian/Department/Section) |

(To be prepared in **Triplicate**. One copy each for Assets Handing over, Taking Over and original to be retained by the Store Section.

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| **TRANSFERRED BY** | | | | | | **TRANSFERRED TO** | | | |
| Department /Section: | | | | | | Department/Section: | | | |
| Name & Designation: | | | | | | Name & Designation | | | |
| ID No: | | | | | | ID No: | | | |
| Store relates to Dept/Project No: (If any) | | | | | | Store relates to Dept/Project No: (If any) | | | |
| **Sl.** | **Ref. PO No/GeM No/ Direct Purchase & Date** | **Name of Item** | **Item Specification with Make & Model No/ Part No./ Sl.No.** | **Qty**  **Transferred** | **Stock Entry No. & Year** | | **Unit Rate** | **Total Cost incl. Of taxes** | **Remarks** |
| **1** | **2** | **3** | **4** | **5** | **6** | | **7** | **8** | **9** |
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| Sign. of Custodian ( Handing Over)  Name:  Date: | Sign. of Custodian (Taking Over)  Name:  Date: |
| Signature of PI/HoD  Name :  PI/HoD (Handing Over)  Date: | Signature of PI/HoD  Name :  PI/HoD (Taking Over)  Date: |
| **FOR USE OF STORE SECTION** | |
| **Updated Inventory Ledgers**  Signature of Store Assistant  Name :  Date: | Signature of Store Officer  Name :  Date: |

**Note: (Duly filled form, certified by indenter/custodian and HOD)**