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|  |  |  **FORM NO.: SS05****STORE/IN/TV/No. \_\_\_\_\_\_\_\_\_\_\_\_****Financial Year: \_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****(To be filled by Store Assistant)** |
| **भण्डार स्थानांतरण पत्र****STORES TRANSFER VOUCHER**(For Transfer of Equipment from One Custodian/Department/ Section to other Custodian/Department/Section) |

(To be prepared in **Triplicate**. One copy each for Assets Handing over, Taking Over and original to be retained by the Store Section.

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| **TRANSFERRED BY** | **TRANSFERRED TO** |
| Department /Section: | Department/Section: |
| Name & Designation: | Name & Designation |
| ID No: | ID No: |
| Store relates to Dept/Project No: (If any) | Store relates to Dept/Project No: (If any) |
| **Sl.** | **Ref. PO No/GeM No/ Direct Purchase & Date** | **Name of Item** | **Item Specification with Make & Model No/ Part No./ Sl.No.** | **Qty****Transferred** | **Stock Entry No. & Year** | **Unit Rate**  | **Total Cost incl. Of taxes**  | **Remarks** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** |
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| Sign. of Custodian ( Handing Over)Name:Date:  | Sign. of Custodian (Taking Over)Name:Date: |
| Signature of PI/HoDName :PI/HoD (Handing Over)Date: | Signature of PI/HoDName :PI/HoD (Taking Over)Date: |
| **FOR USE OF STORE SECTION** |
| **Updated Inventory Ledgers** Signature of Store AssistantName :Date: | Signature of Store OfficerName :Date: |

**Note: (Duly filled form, certified by indenter/custodian and HOD)**